

**VALLEYCARE  
OLIVE VIEW-UCLA MEDICAL CENTER/HEALTH CENTERS  
POLICY & PROCEDURE**

**NUMBER: 111  
VERSION: 2**

**SUBJECT/TITLE: AUDITS BY OUTSIDE AGENCIES**

**POLICY:** ValleyCare Divisions or Departments that become aware of a planned audit by a federal, state, or other outside agencies, including County agencies shall immediately inform Hospital Administration of the anticipated audit and provide the following information:

- a. Program or activity being audited
- b. Agency conducting the audit
- c. Audit period being covered
- d. Name of the auditor in charge
- e. Nature of the audit
- f. Anticipated start and completion dates

Hospital Administration will ensure the Department of Health Services Audit and Compliance Division is notified of all audits of hospital activities by outside agencies.

**PURPOSE:** To state ValleyCare policy on notifying the Department of Health Services Audit and Compliance Division of audits by federal, state or other outside agencies, including County agencies.

**DEPARTMENTS:**

**DEFINITIONS:**

**PROCEDURE:**

References:	
Approved by: VEC-2011Jan	Date:06/24/2011
Review Date: 06/24/2014, 3/96; 3/99; 2/02, 3/05, 1/08	Revision Date:
Distribution: Olive View Hospital-Wide Policies	
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