



# Department of Facilities POLICY AND PROCEDURE

POLICY NUMBER: 266  
VERSION: 1

## **SUBJECT: CALIBRATION AND TESTING OF SAFETY AND REPAIR EQUIPMENT**

---

**POLICY:**

All patient care, safety and repair equipment will be tested and calibrated, on no less than an annual basis, as per Regulatory compliance, The Joint Commission and the Preventative Maintenance Program.

**PURPOSE:**

To ensure the Safe, accurate and proper operation of repair and safety equipment.

**PROCEDURE:**

All maintenance and repairs are to be done as per, Regulatory Compliance, the manufactures specifications, The Joint Commission standards and the preventative maintenance program.

All electrical safety testing equipment used in repair, calibration and testing of patient care equipment will be tested no less than annually. This will be accomplished by an outside testing laboratory approved by the Biomedical Department. The Biomedical Department will monitor and inspect the work performed, to ensure that it meets the requirements.

The records of equipment testing will be maintained in the Facilities office.

Approved By: Anthony Corliss (MANAGER I, FACILITIES OPERATIONS AND CRAFTS)	
Date: 10/10/2013	Original Date: 01/04/1994
Reviewed: 04/12/2016	Next Review Date: 04/12/2017
Supersedes:	