



Department of Facilities POLICY AND PROCEDURE

POLICY NUMBER: 455
VERSION: 1

SUBJECT: FIRE ALARM AND DETECTION SYSTEMS

POLICY:

It is the policy of the Facilities Division to ensure that fire safety equipment is inspected periodically and maintained in accordance with Regulatory Compliance, The Joint Commission and the preventative Maintenance Program.

PURPOSE:

To ensure the reliable and proper operation of the Fire Alarm and Detection Systems.

PROCEDURE:

The MACC' s fire alarm system including all trouble and supervisory circuits are inspected and tested on an annual basis, including the following components.

- Fire/Smoke Detectors
- Pull Stations
- Fire Doors
- Fans and Controls
- Audio Devices

The following signaling devices are tested on a quarterly basis:

- Tamper Switches
- Water Flow Switches
- Water Flow Bell

ANNUAL:

- Water based automatic fire-extinguishing system main drain test all risers.
- Fire/Smoke Dampers

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