



Department of Facilities POLICY AND PROCEDURE

POLICY NUMBER: 513
VERSION: 1

SUBJECT: LOW PRESSURE HOT WATER BOILERS

POLICY:

The low pressure hot water boilers will be serviced and maintained on a regular basis as per, ASHRAE standards, manufactures specifications and the Preventative Maintenance Program.

PURPOSE:

To ensure proper operation and maximum efficiency of the hot water boilers and to maintain a comfortable climate within the facility.

PROCEDURE:

The technician will follow all procedures set forth in the manufactures specifications, ASHRAE standards and the Preventative Maintenance Program for each piece of equipment.

1. The boilers will be checked DAILY for proper operation and water temperature.
2. The boilers will be inspected and serviced, on not less than a monthly basis.
3. All maintenance will be done as per the preventative maintenance program.
4. The refrigeration shop will maintain an inventory of replacement parts. This is necessary to expedite any repair to the equipment, should it fail.

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| Approved By: Anthony Corliss (MANAGER I, FACILITIES OPERATIONS AND CRAFTS) | |
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