

VALLEYCARE
OLIVE VIEW-UCLA MEDICAL CENTER/HEALTH CENTERS
DEPARTMENT: FACILITIES
POLICY & PROCEDURE

NUMBER: 617
VERSION: 1

SUBJECT/TITLE: CADDY CONVEYOR (TRAYLINE)

POLICY: Service every three (3) months.

PURPOSE:

DEPARTMENTS: FACILITIES

DEFINITIONS:

PROCEDURE:

1. Visually inspect mechanical integrity of unit and accessory.
2. Performs operational check of unit. Observe unit for foreign sounding operation. Run through all available speeds.
3. Check for obvious oil leakage from main gear box. Check fluid level.
*Add only 90 wt. oil if required.
4. Visually inspect slats on conveyor belt. Replace cracked or missing units immediately.
5. Visually inspect motor drive sprocket. Check for wear and alignment. Check tightness of set screws.
6. Lube bearings on each shaft of conveyor with food safe lubricant. Check set screws on each bearing.
7. Check belt chain slack. Remove excess slack by adjusting motor and gear reducer on slotted mounting base plate.
8. Any adjustments made to this unit must be made per manufacturers specifications.

SUBJECT/TITLE: CADDY CONVEYOR (TRAYLINE)

Policy Number: 617

Page Number: 2

References:	
Approved by: Robert Ross (Director, Facilities)	Date: 08/12/2009
Review Date: 07/12/2015	Revision Date:
Distribution: Facilities	
Original Date: 08/12/2009	