

VALLEYCARE
OLIVE VIEW-UCLA MEDICAL CENTER/HEALTH CENTERS
DEPARTMENT: FACILITIES
POLICY & PROCEDURE

NUMBER: 740
VERSION: 1

SUBJECT/TITLE: **POLICY ON FIRE DETECTION AND RESPONSE-EQUIPMENT INSPECTIONS AND TESTS**

POLICY: It is the policy of Facilities to ensure that major life and fire safety equipment is inspected periodically and maintained in accordance with The Joint Commission Environment of Care, Life Safety, and NFPA standards.

PURPOSE: The purpose of this policy is to define inspection and maintenance activity of major life safety equipment according to established schedule.

DEPARTMENTS: **FACILITIES**

DEFINITIONS:

RESPONSIBILITY: Director of Facilities
Plumbing Shop Supervisor
Electric Shop Supervisor
General Maintenance Shop Supervisor

PROCEDURE:

- A. The Statement of Conditions that describes the current condition of the buildings' structural features of fire protection is maintained by the Director and is kept in the Facilities Management office.
- B. The circuits of fire alarm and fire detection systems are inspected periodically receive preventive maintenance, based on the table below and Records of inspections and maintenance are on file in the office of the Electric Shop Supervisor.
- C. Fire pumps and sprinklers inspected and tested based on the table below as required by The Joint Commission Life Safety and Environment of care standards. Records of inspections and testing are on file in the office of the Plumbing Shop Supervisor.
- D. All portable fire extinguishers are inspected monthly and maintained annually. Records of inspection and maintenance on file in the office of the General Maintenance Shop Supervisor.

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- E. All other fire protection equipment (e.g., dampers, valves, etc.) are tested and maintained in accordance with the table below.

- F. All other fire protection equipment (e.g., dampers valves, etc.) are tested and maintained in accordance with the table below.

References:	
Approved by: Robert Ross (Director, Facilities)	Date: 08/12/2009
Review Date: 08/12/2012	Revision Date:
Distribution: Facilities	
Original Date: 08/12/2009	

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