

# LAC+USC MEDICAL CENTER SAFETY POLICY

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Subject: <b>EMPLOYEE EDUCATION AND TRAINING</b>		Original Issue Date: 1993	Policy # <b>SP 107</b>
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Departments Consulted:	Reviewed & Approved by:  (Signature on File)  Safety Officer	Approved by:  (Signature on File) Director, Facilities Management	

## **PURPOSE**

To provide continuing comprehensive safety education and training for employees of the LAC+USC Medical Center.

## **POLICY**

The LAC+USC Medical Center shall establish an ongoing safety education and training program for all employees in order to maintain and/or improve staff knowledge and skill necessary to perform their duties safely.

## **PROCEDURE**

The training and continuing education program shall cover, but not limited to, the following topics as appropriate:

- Ergonomics
- Fire/Life Safety (a.k.a. Emergency Preparedness Training)
- General Safety and Site Specific Safety
- Hazard Communication Program
- Infection Control, including Bloodborne Pathogens Exposure Control Plan and Aerosol Transmissible Diseases Exposure Control Plan
- Injury and Illness Prevention Program (IIPP)
- New Employee Safety Orientation
- Personal Protective Equipment (PPE)
- Tram Safety
- Violence in the Workplace

## **REFERENCE**

- Title 8, California Code of Regulations, Section 3203

**REVIEW/REVISION DATE** – 02/99, 11/03, 07/04, 11/07, 12/10, 03/13

**DISTRIBUTION: LAC+USC Medical Center Safety Policy Manual**