

LAC+USC MEDICAL CENTER SAFETY POLICY

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Subject: PORTABLE FIRE EXTINGUISHERS		Original Issue Date: 1993	Policy # SP 114
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Departments Consulted: Facilities Management	Reviewed & Approved by: (Signature on File) Safety Officer	Approved by: (Signature on File) Director, Facilities Management	

PURPOSE

To ensure that portable fire extinguishers are properly maintained and are ready for use in case of a fire.

POLICY

All LAC+USC Medical Center facilities shall comply with local Fire Codes and Cal/OSHA regulation by inspecting and maintaining portable fire extinguishers regularly.

PROCEDURE

The selection of a portable fire extinguisher shall be based on the hazards of the area.

- All portable fire extinguishers shall be fully charged and operable at all times.
- All portable fire extinguishers shall be located in an easily accessible area.
- There shall be a minimum of three (3) feet clearance in front of and on the sides of all fire fighting equipment.
- All portable fire extinguishers shall be mounted on hangers, brackets, or set in cabinets.
- All portable fire extinguishers shall be inspected on a monthly basis.
- The inspection shall be recorded on the portable fire extinguisher's tag (date and signature) by area staff and/or Fire Life Safety Team.
- All portable fire extinguishers shall be serviced yearly or immediately after each use.

REFERENCE

- Title 8, California Code of Regulations, Section 6151(e)(2)
- Los Angeles City Fire Code 57.140.07 & 57.140.09

REVIEW/REVISION DATE – 02/99, 11/03, 07/04, 11/07, 12/10, 03/13, 03/16, 03/19, 03/22