



**Los Angeles County Sheriff's Department  
LAC+USC Medical Center  
California Health and Safety Code Section 1257.7**

**Security and Safety Assessment  
2022 - 2023**

Prepared by: Sergeant John McNeal / Deputy Andy Cope

Approval: \_\_\_\_\_

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**SCOPE:**

The LAC+USC Medical Center and The Los Angeles County Sheriff's Department (LASO) will annually assess and monitor the efficiency of the measures in place to protect personnel, patients, and visitors from aggressive and violent behavior.

**ASSESSMENT:**

The LAC+USC Medical Center administration has adopted a system via the intranet which insures that all employees, including supervisors and managers are informed of and adhere to security practices and procedures designed to ensure a safe and secure workplace environment. This system includes the following areas:

- Informing employees, supervisors and managers of the provisions of the security program for workplace violence.
- Evaluating the performance of all employees to ensure compliance with the facility's workplace security measures.
- Recognizing employees who perform work practices that promotes security in the workplace.
- Providing training and/or counseling for employees who demonstrate deficient performance in complying with work practices designed to ensure workplace security.
- Disciplining workers for failure to comply with workplace security practices.

All employees are encouraged to report any security incidents/hazards to the campus operator and/or security dispatch for immediate assistance. As an alternative option,

employees may also report security concerns anonymously through an online reporting system (Safety Intelligence). LASO, contract security investigates and documents all incidents.

In addition, the LAC+USC Medical Center is actively involved in providing consultation to area departments, groups and concerned employees. LASO actively participates in community outreach events for the employees, patient and visitors.

Communication between all employees and management is essential to maintaining a safe, healthy and secure workplace. LAC+USC has established an Intranet based - communication system to encourage a continuous flow of security information between management and employee without fear of reprisal. In addition, LASO has shared the Crime Stopper Hotline to LAC+USC Medical Center employees should they wished to remain anonymous when reporting a crime. During FY 2019-2020 and the first 6 months of the FY 2020-2021, the following security related activities occurred:

- New employee safety orientation includes a 30 - 45-minute session on the Facility's workplace security policies, procedures and practices.
- Active Shooter presentations were given to departments throughout the medical center and will continue once Covid-19 restrictions are lifted.
- Two deputies have been assigned specifically to the emergency room to conduct foot patrol checks of the area.
- Additional private security positions were added to conduct foot patrol checks of the perimeter of the medical center campus and parking lots. This will create high visibility through the campus.
- Regularly scheduled Environmental of Care Committee meetings are conducted to discuss workplace security. Weekly meetings with hospital administration and emergency department staff on preventative measures to reduce the assaults on staff by patients.
- Effective communication of security concerns between employees, supervisors and managers.
- Posted and distributed workplace security information, including email blasts to all employees.
- A system for employees to inform management about workplace security hazards, verbal or physical threats of violence, or any safety/security concerns.
- A system for immediate notification and warning to the Los Angeles County Sheriff's Department, or hospital management regarding any imminent act of or threat of violence, i.e. "If You See Something, Say Something" campaign.
- Documentation of incidents using the Security Incident Report Form.
- Reviewing incidents of workplace violence and making recommendations to management to assist in the evaluation, training and counseling of employees on matters of non-compliance.

LAC+USC has an established process for reporting crimes against persons and property. LASO has an established investigation process for tracking such reports to conclusion. Crimes against persons or property occurring on the premises are first investigated and documented by a LASO personnel assigned to the facility. Any such

incident which cannot be brought to conclusion by the preliminary investigation is referred to the LASO Detective Unit for investigation follow up and prosecution as appropriate. The record keeping aspect of this function includes a computerized data base, a hard copy of the incident/crime report (preliminary investigation), detective follow-up report, a written report to the Chief's office (when necessary) and to the facility Administrator.

Each security system or device is intended to 1) alert or signal an intrusion into a protected area, 2) detect or record suspicious activity or suspected persons, 3) to act as a signal to call for immediate security assistance. The security system is inspected and tested regularly. A record of each device is maintained to record the following information:

- Type of location of system/device.
- Date and time of inspection or test.
- Name of person conducting the inspection or test.
- Statement of problem/no problem.
- Statement of action taken to remedy any problem.

**TRENDING:**

The following table is a listing of the part 1(see definition of part 1 crimes below) crimes that have occurred at LAC+USC Medical Center.

- *The Uniform Crime Report Program collects data about Part I offenses in order to measure the level and scope of crime occurring throughout the Nation. The Program's founders chose these offenses (crimes listed in the table), because they are serious crimes, they occur with regularity in all areas of the country, and they are likely to be reported to police (Source FBI)*

Crimes	2020 Total	2021 Total	2022* Total	Change (2021/2022)
Homicide	0	0	0	0
Rape	0	1	0	-1
Aggravated Assault	2	3	3	0
Robbery	0	2	0	-2
Burglary	5	5	0	-5
Larceny (Grand & Petty)	22	24	15	-9
Larceny-Vehicle Burg	5	5	6	+1
GTA	8	12	12	0
Arson	0	0	1	+1
<b>PART I CRIMES TOTAL</b>	<b>42</b>	<b>52</b>	<b>37</b>	

**RECOMMENDATIONS:**

Continue to assign a deputy sheriff to the emergency room to conduct foot patrols of the area to help reduce and prevent acts of violence by patients against employees.

Continue to have a private security officer assigned as a rover between the emergency room lobby and the psychiatric emergency room. By conducting foot patrols of both areas, they will help reduce and prevent acts of violence by patients against employees, as well as help prevent the elopement of patients placed on a psychiatric holds.

Continue to open lines of communication with the Department of Children and Family Services to prevent runaway juveniles at the medical center.

Continue debriefings regarding disturbances and Code Gold incidents in the psychiatric emergency room and evaluate the root cause and recommend corrective actions to assist with future incidents.

Develop and implement training for on-site private security guards to improve their individual success and the overall security of the medical center.