

JUVENILE COURT HEALTH SERVICES DENTAL PROCEDURES

Subject: MONTHLY STAT REPORT GUIDE	Original Issue Date:	Procedure # 018
	Supersedes:	Effective Date: 2/4/13
Departments Consulted:	Approved By: (Signature on File) Head Dentist (Signature on File) Medical Director	Approved by: (Signature on File) Health Services Administrator

PURPOSE

To collect statistics on the number of dental patients seen and the number of dental procedures performed for the month. Fight-related dental treatment data will also be collected.

PROCEDURE:

1. Determine the number of procedures performed. If a procedure is not listed, it can be added to the guide. At the end of the month, total the number of procedures on the far right.
 - a. Patients Scheduled
 - b. Patients Seen
 - c. Exams
 - d. Amalgams
 - e. Composites
 - f. Extractions (A: simple, B: surgical)
 - g. Recalcification
 - h. Cavit
 - i. Root Canal Treatment (anterior tooth)
 - j. Splint
 - k. Trauma/Suture – i.e. lip laceration, trauma caused by tongue ring, self-inflicted
 - l. Fx by Fight – i.e. fractured jaw, fractured tooth caused by fight
 - m. RCT by Fight – i.e. tooth needing RCT due to trauma caused by fight
 - n. Tx by Fight – i.e. treatment of tooth or oral cavity traumatized by fight
 - o. Total # Pts tx
 - p. MOU F/U – medical housing unit follow-up
 - q. Stayplate imp/del – impression or delivery appointment for fabrication of stayplate
 - r. Hosp F/U – hospital follow-ups
 - s. Broken Appts
 - t. % of broken appointments
 - u. Consultation
 - v. X-Rays – i.e. bite-wing, periapical
 - w. Rx – i.e. Motrin, Pen VK, soft diet
 - x. Refused Services – minor refuses treatment offered and signed a refusal form.
 - y. OK camp – camp clearances

2. All dental services stats will be documented on the daily and weekly log sheets by the dental assistants. Dental assistants will also document all procedures completed on the Dental Visit

DISTRIBUTION: Juvenile Court Health Services Dental Procedures Manual

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	Health Services Administrator's Initials: (Initials on File)	

Summary PowerForm, in PEMRS. The stats will be submitted to the dental supervisor / Head Dentist at the end of each month.

3. The Dental Supervisor / Head Dentist will generate monthly summary stats and submit a report to JCHS Administration by the 10th of each month.