JUVENILE COURT HEALTH SERVICES

Subject: **RISK MANAGEMENT PROGRAM**	Original Issue Date: 4/02/85	Policy # **F-202**
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Departments Consulted:	Approved By: (Signature on File) Health Services Administrator (Signature on File) Nursing Director	Approved by: (Signature on File) Medical Director

PURPOSE
To describe how Juvenile Court Health Services maintains a risk management program.

POLICY
Juvenile Court Health Services (JCHS) shall establish and maintain a risk management program that identifies and evaluates possible risks which may be potentially harmful to youths, visitors, or employees and result in financial loss. This program shall be in accordance with the Department of Health Services guidelines.

PROCEDURE
The Risk Management Program shall be the responsibility of the JCHS Management and JCHS Risk Manager and shall include:

- Administrative support services required to manage communications, correspondence, and tracking of medical devices, equipment, claims, and liability suits.

- Record management of the Event Notification Reports and Safety Intelligence reports. Identification of trends and evaluation when further action is necessary.

- Monitoring and evaluation of patient grievance reports for resolution.

- Continuous monitoring for compliance with regulatory requirements, accreditation standards, and legislative issues, i.e., medical device reporting to the federal Food and Drug Administration.
- A loss prevention program to educate various levels of program staff to minimize losses.

The Risk Manager shall coordinate the responses to malpractice litigation, liaison with defense counsel, maintain health/medical records of cases in litigation, and respond to interrogatories and other legal notices.

REFERENCE
NCCHC Standard Y-B-03

REVIEW DATES
December 31, 2007; February 7, 2013; June 1, 2018

DISTRIBUTION: Juvenile Court Health Services Policy and Procedure Manual