

JUVENILE COURT HEALTH SERVICES PHARMACY PROCEDURES

Subject: MAINTENANCE OF EQUIPMENT		Original Issue Date: 12/31/07	Procedure # 024
		Supersedes: 7/1/11	Effective Date: 1/30/13
Departments Consulted: DHS Pharmacy Affairs	Approved By: (Signature on File) Pharmacy Supervisor (Signature on File) Medical Director	Approved by: (Signature on File) Health Services Administrator	

PURPOSE

To ensure that all Pharmacy equipment is serviced to maintain proper working order.

PROCEDURE

1. All equipment will be serviced and repaired by LAC+USC Facilities Management or Internal Services Department (ISD).
2. All automatic dispensing machines (e.g., Pyxis Medistations) will have repairs and preventive maintenance done by the manufacturer.
3. Preventive maintenance will be at a frequency outlined in the purchase agreement (usually on an annual basis).

REFERENCE

JCHS Policy # D-104, "Pharmacy and Pharmaceuticals"

JUVENILE COURT HEALTH SERVICES PHARMACY PROCEDURE

Subject:	Effective Date:	Procedure # 015
	Health Services Administrator's Initials:	