

HARBOR-UCLA MEDICAL CENTER

SUBJECT: PURPOSE AND SCOPE OF ENVIRONMENTAL SAFETY PROGRAM

POLICY NO. 401

PURPOSE:

To provide a safe, functional and supportive physical environment and to manage staff activities to reduce the risk of injury to patients, visitors and workforce members.

POLICY:

Harbor-UCLA Medical Center's Environmental Safety Program requires the active cooperation and commitment of all workforce members (employees, students, contractors, and volunteers) to do all that is reasonable to prevent injury to persons and prevent damage to property.

PROCEDURE:

Two primary principles guide the Environmental Safety Program:

1. An organization-wide process that has authority from the top of the organization and assures that environmental safety is the responsibility of each individual.
2. Provides for a closed loop that identifies a problem, takes corrective action, then monitors the action to assure that recurrence is reduced or prevented.

SCOPE:

The Environmental Safety Program is applicable to the Medical Center and its ambulatory care sites, and includes the following elements:

- Management plans for safety, security, hazardous materials/waste, emergency management, fire prevention, medical equipment and utilities management
- Department/service-specific safety policies and procedures are reviewed no less than every three (3) years
- Incident (accident and/or injury) reporting, investigation, and follow-up
- Injury and Illness Prevention Program (IIPP)
- Hazard surveillance and product-recall responses
- Safety education and orientation
- Environmental Safety Officer appointed by the Chief Executive Officer

EFFECTIVE DATE: 10/92

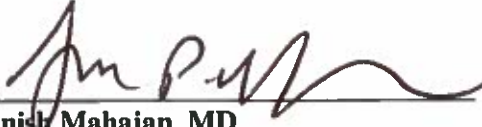
SUPERSEDES:


REVISED: 9/98, 1/02, 10/04, 6/06, 8/07, 3/09, 5/10, 5/16, 4/19

REVIEWED: 11/95, 4/98, 9/98, 1/02, 10/04, 3/09, 5/10, 5/16, 4/19

REVIEW COMMITTEE:

APPROVED BY: 
 Kim McKenzie, RN, MSN, CPHQ
 Chief Executive Officer


 Anish Mahajan, MD
 Chief Medical Officer


 Nancy Blake, PhD, RN, NEA-BC, FAAN
 Chief Nursing Officer

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- Environmental Safety Committee composed of representatives from Administration, clinical, and support services
 - Safety risk assessments
 - Annual evaluation of the safety program

AUTHORITY:

The Environmental Safety Program will comply with the regulations and standards of regulatory, licensing and accrediting agencies (i.e., Occupational Safety and Health Administration, U.S. Environmental Protection Agency, Centers for Disease Control, U.S. Food and Drug Administration, U.S. Nuclear Regulatory Commission, State licensing requirements, The Joint Commission, and the National Fire Protection Association.)