



Rancho Los Amigos National Rehabilitation Center

ADMINISTRATIVE POLICY AND PROCEDURE

SUBJECT: AUDITS

Policy No.: A115
Supersedes: March 7, 2018
Reviewed: October 27, 2021
Page: 1 of 1

PURPOSE:

To ensure compliance with external agency audits and recommendations resulting from said audits.

To avoid untimely response to situations which could result in deficiencies for the Medical Center.

POLICY:

Hospital operational inquiries, reviews, audits and/or studies originating from external agencies shall be reported to the Chief Executive Officer/Chief Operations Officer. Financial inquiries, reviews, audits and or studies originating from external agencies shall be reported to the Chief Financial Officer. External agencies include, but are not necessarily limited to, the following:

Board of Supervisors
Grand Jury
Department of Health Services
Joint Commission
Auditor-Controller
DHS Audit and Compliance
CMS
Any accrediting or regulatory bodies

PROCEDURES:

- Upon notification or receipt of any audit recommendations from an external agency, copies will be distributed to and/or discussed with the affected Department Head.
- The Department Head shall be responsible for responding to the recommendations and/or preparing a plan of corrective action, consistent with the timeline of the auditing agency.
- The Department Head shall provide periodic updates to the Chief Executive Officer/Chief Operations Officer/Chief Financial Officer/Facility Compliance Officer until the deficiencies are abated.
- All reports/updates required by the auditing agency shall be processed through the office of the Chief Executive Officer/Chief Operations Officer/Chief Financial Officer/Facility Compliance Officer.

NI:gg

EFFECTIVE DATE: March 19, 1986

COUNTY OF LOS ANGELES • DEPARTMENT OF HEALTH SERVICES

APPROVED BY: