



# Rancho Los Amigos National Rehabilitation Center

## ADMINISTRATIVE POLICY AND PROCEDURE

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**SUBJECT: OFFICIAL HOURS OF OPERATION**

**Policy No.: A122**

**Supersedes: June 8, 2016**

**Revision Date: October 27, 2021**

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**PURPOSE:**

To establish operating hours for Rancho Los Amigos National Rehabilitation Center.

**POLICY:**

Administrative and office hours will be from 8:00 a.m. to 5:00 p.m., Monday through Friday. Clinic hours may vary from this schedule to better serve the patients.

The Hospital will operate 24 hours a day, seven days a week. Accordingly, staff will be assigned to adequately cover the hospital during the official hours of operation.

**REFERENCE:** Department of Health Services, Policy No. 302

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EFFECTIVE DATE: January 1, 1982

COUNTY OF LOS ANGELES • DEPARTMENT OF HEALTH SERVICES

APPROVED BY: