



# Rancho Los Amigos National Rehabilitation Center

## ADMINISTRATIVE POLICY AND PROCEDURE

---

**SUBJECT: EXPERT TESTIMONY**

**Policy No.: A255**  
**Supersedes: December 24, 2015**  
**Revision Date: November 1, 2021**  
**Page: 1 of 2**

---

### **PURPOSE:**

To clarify conditions under which a Rancho Los Amigos National Rehabilitation Center employee or workforce member may serve as an expert witness.

### **POLICY:**

Rancho Los Amigos National Rehabilitation Center workforce members may be called upon to serve as an expert witness. An expert witness is defined as a person who is asked to testify by virtue of his/her expertise in a particular profession or discipline.

**Any activity pertaining to the role of “expert witness” is considered outside employment and may not be performed on County time. County facilities, tools, equipment, supplies, or resources shall not be utilized for such activity.**

***This policy does not generally apply to Rancho workforce members who are subpoenaed to testify in cases involving Rancho patients or former Rancho patients. Rancho workforce member’s participation on this process is compensated by the County for their time, pursuant to California Government Code 68096.1, Code of Civil Procedure sections 1987, 1986.5, and 2020.230, and Federal Rules of Civil Procedure Rule 45 and 28 USCA section 1821. Contact Risk Management at extension 57900 for consultation.***

### **GUIDELINES:**

A Rancho workforce member may serve as an expert witness for compensation as long as the following conditions are met:

1. The workforce member adheres to County of Los Angeles Department of Health Services Policies and Procedures No. 740 “Outside Employment/Incompatible Activity, Conflict of Interest, State of California Conflict of Interest and Disclosure Code, and Dual Compensation.” Human Resources may be contacted at extension 7511 for consultation.
2. The workforce member receives prior approval from his/her department head for outside employment.

---

EFFECTIVE DATE: January 1, 1992

COUNTY OF LOS ANGELES • DEPARTMENT OF HEALTH SERVICES

APPROVED BY:  
Signature on File

3. The time spent in the expert witness role is the workforce member's time off and not on County time. County facility or resources shall not be utilized for expert witness activities.
4. The workforce member shall not use confidential and other non-public information gathered in contact with Rancho patients, clients, other workforce members, or departmental records.
5. The provision of expert witness service that takes a position against Rancho/County in any legal action where Rancho/County is a party to the action shall be deemed to be inconsistent with or incompatible to the workforce member's duties with the County.

**REFERENCES:** DHS Policy No. 740 "Outside Employment/Incompatible Activity, Conflict of Interest, State of California Conflict of Interest and Disclosure Code, Dual Compensation"

CM: July 30, 2013  
CM: Dec. 24, 2015  
CM: December 9, 2019  
CM: Nov. 1, 2021