



# Rancho Los Amigos National Rehabilitation Center

## ADMINISTRATIVE POLICY AND PROCEDURE

---

**SUBJECT: CHAIN OF COMMAND**

**Policy No.:** A107  
**Supersedes:** November 1, 2019  
**Reviewed:** October 26, 2021  
**Page:** 1 of 1

---

**PURPOSE:**

To establish the administrative chain of command in the absence of the Chief Executive Officer.

**POLICY:**

1. During the absence of the Chief Executive Officer, the Chief Operations Officer is designated as the individual to act on behalf of the Chief Executive Officer.
2. To ensure that proper chain of command is maintained, the Chief Operations Officer will designate one of the Administrators or Executive Council members during his/her absence.

AL:gg

---

EFFECTIVE DATE: January 1, 1982

COUNTY OF LOS ANGELES • DEPARTMENT OF HEALTH SERVICES

APPROVED BY: 