



# Rancho Los Amigos National Rehabilitation Center PHYSICAL THERAPY DEPARTMENT POLICY AND PROCEDURE

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## CPR TRAINING FOR EMPLOYEES

**Policy No.:** 211  
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**PURPOSE:** To specify which staff members are required to be certified in CPR and the procedure followed to receive certification.

**POLICY:** All staff members with direct patient care responsibilities will be certified in CPR.

1. All members of the physical therapy staff who provide direct patient care will be required to attend the Basic Cardiac Life Support for Healthcare Providers (CPR & AED) Program course. The Nursing Education Department coordinates courses at Rancho Los Amigos but certification may be achieved through any appropriate course. Direct patient care staff members are required to achieve the competent level established by the American Heart Association.

During the pandemic, adjustments in certification timing and methods may be necessary to ensure safety of all involved.

- A. Certified CPR instructors provide the initial lecture and demonstration, and complete the training and testing for certification/re-certification of the staff on a quarterly basis.
  - B. Physical therapists that have been certified as CPR instructors participate in the hospital-wide training coordinated by the Nursing Education Department.
2. All other members of the staff will be encouraged to attend HeartSaver AED course, but certification will not be mandatory.
  3. To receive certification/re-certification, lectures, demonstrations, practice sessions and testing sessions can be scheduled through the Nursing Education Department or other appropriate courses.
  4. Re-certification according to the standards set by the American Heart Association will be expected every two years by attendance at a course.

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**DEPARTMENTAL ORIENTATION**

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5. Records of certification, re-certification, and/or attendance at the BCLS course will be maintained in the employee's departmental personnel file that is kept in the Physical Therapy Office.

  
Director, Physical Therapy Department