



RANCHO LOS AMIGOS

NATIONAL REHABILITATION CENTER

**POLICY AND PROCEDURE MANUAL
PHARMACY SERVICES**

SECTION: DEPARTMENT OF PHARMACY

SUBJECT: SCOPE OF SERVICES

CODE: 1.02.5
DATE: 4/18/00
REVISED: 2/12/18, 4/19/22

APPROVED: Tinh Tran, Pharm. D
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POLICY

The Pharmacy is responsible for providing pharmaceutical services for all Rancho Patients 24 hours a day, seven days a week. Pharmaceutical services involve the procurement, storage, preparation, and distribution of medications, the provision of drug information and education, and a process to ensure the rational, safe, cost-effective, and appropriate use of medications throughout the facility.

Pharmaceutical services are provided to patients of all ages in accordance with regulations established by Federal Law, California Board of Pharmacy, Title 22 of the California Code of Regulations, Food and Drug Administration (FDA), Drug Enforcement Agency (DEA), and The Joint Commission. The quality of service and assessment of meeting patient care needs are accomplished through an ongoing Performance Improvement program, whereby indicators are monitored with the objective of improving patient outcomes.

The Pharmacy is divided into three entities, namely the Inpatient Pharmacy, Outpatient Pharmacy, and Clinical Pharmacy services. Each of these entities provide representatives to a variety of multidisciplinary committees at the facility and DHS. These entities define the major responsibilities and services provided:

Inpatient Pharmacy Service

Unit dose: responsible for the provision of unit-of-use medications to facility inpatients. This entity is also responsible for monitoring patient drug therapy, including the evaluation of appropriate drug selection, drug dosage, drug dosing intervals, drug interactions, and drug allergies.

Piggybacks/Large volume injectables: responsible for the preparation of sterile injectables for facility patients and for monitoring drug therapy as described above.

Parenteral Nutrition: responsible for the distribution of parenteral nutrition formulas for patients including the monitoring of these patients and reporting any abnormal findings to the practitioner.

Reviewed: 4/6/16bj, 2/12/2018bdk, 4/19/2022 TT

Approved By: 

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Education: provide incoming Nursing staff with orientation on compounding parenteral solutions and the integral role of Pharmacy as well as providing drug information to facility staff which includes:

- a practitioner consultation
- b ongoing Nursing education

Unit inspections: evaluate at no less frequently than every 30 days, the status of medications on respective Nursing units and clinics to ensure that patients receive in-date/intact medications.

Emergency cart trays: furnish emergency medications to Nursing units and clinics on an ongoing basis.

Controlled substance dispensing and auditing: responsible for dispensing controlled substances to all approved areas of the facility and for monitoring use.

Pharmaceutical waste management: responsible for the management of pharmaceutical waste within the facility to comply with local, State, and Federal regulations.

Drug resource management: responsible for the procurement, storage, and distribution of pharmaceutical products to units, clinics, surgical areas, and Pharmacy dispensing areas. Also, the drug resource management is involved in the disposition of outdated medications, drug recalls, and adherence to the DHS Core Formulary.

Research/Investigational: responsible for managing investigational drug protocols throughout the facility, under the direction of the Director of Pharmacy and the Chair of the Investigational Research Board (IRB).

Information Technology: responsible for the development, implementation, and maintenance of all Pharmacy information technology.

Training: serve as preceptors to Pharmacy students and Pharmacy technician students.

Outpatient Pharmacy Service

Prescriptions: responsible for dispensing medications to outpatients and discharged patients. This also includes consulting with patients regarding the medications they have received.

Revenue management: billing for cash and carry patients and receiving replacement pharmaceuticals through the Patient Assistance Program (PAP).

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Education: responsible for educating the medical staff, pharmacy staff, Nursing, and other health care providers through the Pharmacy Bulletin and correspondence.

Unit inspections: responsible for evaluating at no less frequently than every 30 days, the status of medications in the clinics, surgical, and therapy areas to ensure that patients receive in-date/intact medications.

Training: serve as preceptors to Pharmacy students and Pharmacy technician students.

Clinical Pharmacy Service

Clinics: provide clinical pharmacy services to the outpatient clinics by either running or supporting the clinics by protocol as direct patient care providers.

Inpatient: provide clinical pharmacy services with pharmacokinetic and anticoagulation consults by protocol and provide recommendations on clinical rounds with the medical team.

Education: provide education to the medical staff, pharmacy staff, Nursing, and other healthcare providers through in-services or other educational forums.

Training: serve as preceptors to Pharmacy students.