

**POLICY AND PROCEDURE MANUAL
PHARMACY SERVICES**

CODE: 3.33.0
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APPROVED: Tinh Tran, Pharm. D.

SECTION: INPATIENT PHARMACY SERVICES

SUBJECT: DIALYSIS MEDICATIONS/SUPPLIES

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BACKGROUND

The dialysis vendor (HaemoStat) uses medications/supplies that are specific for the equipment that they are operating and can only be procured from their company. The medications/supplies are brought into the hospital by the vendor's technicians and stored in designated storage rooms.

POLICY

Medications brought into the hospital will be monitored by Pharmacy, including dialysis medications/supplies.

PROCEDURE

- 1 The vendor's technician will check in with JPI's security post when he/she drops off the medications/supplies.
- 2 The vendor's technician will transport the medications/supplies to the Inpatient Pharmacy; phone (562) 385-7234.
- 3 The vendor's technician will have a corresponding list of medications/supplies with their respective lot numbers and expiration dates for the pharmacist to verify.
- 4 The pharmacist will verify the list of medications/supplies, lot numbers, and expiration dates with the shipment, sign, and date the list.
- 5 The pharmacist will make a copy of the signed list of medications/supplies and give the copy to the dialysis technician who will then proceed to deliver the medication/supplies to the respective dialysis storage area.
- 6 The original signed list of medications/supplies will be kept in a binder/file for three years.
- 7 Pharmacists who are performing ward inspection will include the respective dialysis storage area on their monthly rounds. Inspections will follow Pharmacy P&P 1.37.0, Unit/Clinic Inspections.

HaemoStat References:

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