

**POLICY AND PROCEDURE MANUAL
PHARMACY SERVICES**

SECTION: **PERSONNEL RELATED POLICIES**
SUBJECT: **SECURITY**

CODE: 9.19.0
DATE: 12/26/84,8/11/14
REVISED: 4/19/22
APPROVED: Tinh Tran, Pharm.D.
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POLICY

1. The Pharmacies must remain locked at all times. Only authorized personnel are allowed in the Pharmacies.
2. Both the Inpatient and Outpatient pharmacies have access via employee ID badge swipe and an alarm system (OUTPATIENT).
 - a. All Pharmacy personnel have access for entry via employee ID badge swipe during hours of operation.
 - b. Access is monitored via recording on a wireless printer.
 - c. Any evidence of employee ID badge swipe violation will be reported to RLANRC Safety Police and may lead to disciplinary action.
3. Any evidence of forced entry into any must be reported to the Rancho Los Amigos Safety Police.
4. The Outpatient Pharmacy also possesses intrusion alarm systems (see Policy 9.20.0).

Reviewed: 8/11/2014bdk, 11/19/2018bdk, 4/19/2022 TT

Approved By: 