

LAC+USC MEDICAL CENTER POLICY

Subject: REIMBURSEMENT: DAMAGES TO PATIENT'S OR VISITOR'S PERSONAL PROPERTY		Original Issue Date: 7/1/84	Policy # 131
		Supersedes: 3/10/15	Effective Date: 2/13/18
Departments Consulted: Financial Management	Reviewed & Approved by: Attending Staff Association Executive Committee Senior Executive Council	Approved by: Chief Medical Officer	
		Chief Executive Officer	

PURPOSE

To reimburse, repair, or replace loss or damage to personal property or prosthesis of LAC+USC Medical Center patients and visitors.

POLICY

The LAC+USC Medical Center shall reimburse, repair, or replace loss or damage to personal property or prosthesis (i.e., eyeglasses, dentures, hearing aids, etc.) of patients or visitors held for safekeeping in the ordinary course of departmental business.

Administrators shall determine whether reimbursement, repair, or replacement is appropriate and furnish necessary claim forms to the patient/visitor. The claim form can be accessed at the following link: [ttp://bos.co.lacounty.gov/forms.aspx](http://bos.co.lacounty.gov/forms.aspx) under Customer Service Forms.

Completed and approved claim forms shall be forwarded to Financial Management for submission to the Board of Supervisors' Executive Office. Presentation of a false claim is a felony. Violators are subject to criminal charges.

RESPONSIBILITY

Administrators
Financial Management

PROCEDURE DOCUMENTATION

Los Angeles County Claim Procedure-Claim for Damages to Person or Property

REFERENCES

Government Code, Section 911.2 and 945.6
California Penal Code, Section 72
County Fiscal Manual 14.5.0

REVISION DATES

August 31, 1995; October 20, 1998; April 16, 2002; May 3, 2005; October 2, 2008; March 10, 2015, February 13, 2018