



Rancho Los Amigos National Rehabilitation Center

Communication Disorders Department Policy and Procedure

SUBJECT: COMMUNITY OUTINGS

Policy No.: 511
Supersedes: January 1985
Revision Date: February 2022
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PURPOSE

To outline the Communication Disorders Department Policy on community outings.

POLICY

The speech-language pathologist may plan and participate in therapeutic community outings.

PROCEDURES

1. Community outings may include individuals or groups of patients who leave the Medical Center to address specific predetermined treatment goals in communication or swallowing skills.
2. All patients must have an order from the physician. Any ventilator dependent patient traveling off grounds must also be accompanied by a respiratory therapist or registered nurse.
3. Unit Nursing staff must be notified through the scheduling system. Additional procedures will be followed as specified by each medical unit.
4. If a county vehicle is necessary for the outing, it can be requested through the Transportation Department. Under no circumstance can a personal vehicle be used to transport patients. (See Rancho Los Amigos National Rehabilitation Center Administrative Policy and Procedure No: A325 - County Vehicles)
5. In order to ensure patient and staff safety, a minimum of 2 staff members will accompany the patient(s) on any community outing. As group size increases, staff should utilize clinical judgment to determine a safe staff to patient ratio.
6. In the case of an accident or other unforeseen event, an Event Notification is completed, according to current hospital policy.

EFFECTIVE DATE: January 1985

COUNTY OF LOS ANGELES • DEPARTMENT OF HEALTH SERVICES

REVIEWED: February 2022

Signature(s) on File.