



Rancho Los Amigos National Rehabilitation Center
Communication Disorders Department
Policy and Procedure

SUBJECT: INTERNAL DISCHARGES AND ADMISSIONS

Policy No.: 518

Supersedes: February 1994

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PURPOSE

To outline the procedure when there is an internal discharge and admission (or leave of absence) between Diagnosis Related Group (DRG) Medical Services and DRG-Exempt Rehabilitation Services.

POLICY

Patient transfers between DRG and DRG.-Exempt units are considered internal discharges and admissions within the Medical Center.

PROCEDURES

1. At the time of transfer from a rehabilitation unit to the medical unit, the physician will document the reason for transfer. If the patient does not return to the rehabilitation unit within three calendar days, the therapist will complete a discharge evaluation in accordance with CMS and Hospital-wide documentation requirements.
2. Upon internal admission and receipt of physician order, the speech/language pathologist will review documentation, if any, of previous speech-language pathology services, and assess the patient's communication and/or swallowing skills. The clinician will write an initial evaluation report describing treatment plan for the patient admitted to the Rehabilitation Service using the appropriate rehabilitation FIN.