



Rancho Los Amigos National Rehabilitation Center

Communication Disorders Department Policy and Procedure

SUBJECT: REPORTING IN TEAM CONFERENCES

Policy No.: 505
Supersedes: January 1985
Revision Date: July 2022
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PURPOSE

To provide guidelines for participation of the Speech-Language Pathologist in interdisciplinary team conferences.

POLICY

As a member of the interdisciplinary treatment team, the speech pathologist will participate in the scheduled team conferences to discuss the patient's progress, barriers to progress, short-term goals, and changes in treatment plan and patient/family education.

PROCEDURES

1. The following information should be concisely stated in the initial presentation of the patient:
 - a. Patient/family/caregiver goal and expectations related to communication, swallowing and the rehabilitation program.
 - b. A summary of the patient's present functional communication and/or swallowing skills and significant interfering problems
 - c. The expected level of functional communication and/or swallowing abilities at the time of discharge
 - d. A statement of the predicted length of inpatient stay, in order to achieve goals
 - e. Recommendations for interdisciplinary staff members regarding how to interact with the patient in order to maximize communication and/or swallowing skills and reinforce team therapy goals.
2. Discussions will focus on patient goals and team problem-solving to achieve optimal discharge rather than presentation of information.

EFFECTIVE DATE: January 1985
REVIEWED: July 2022

COUNTY OF LOS ANGELES • DEPARTMENT OF HEALTH SERVICES

Signature(s) on File.