

LOS ANGELES COUNTY COLLEGE OF NURSING AND ALLIED HEALTH POLICY & PROCEDURE MANUAL

Subject: AUTOMATED EXTERNAL DEFIBRILLATOR (AED)	Original Issue Date: April 22, 2014	Policy #: 626
	Supersedes: October 26, 2017	Effective Date: September 24, 2020
Individuals / Committees Consulted: College Safety Officer	Reviewed & Approved by: College Governance	Approved by: Provost, College of Nursing & Allied Health (Signature on file)

PURPOSE:

To describe the utilization of the Automated External Defibrillator (AED) designed to provide an organized response to cardiopulmonary arrest and early defibrillation by first responders within the College of Nursing and Allied Health campus.

POLICY:

The College maintains an AED in the lobby of the Administration building (located behind the counter). It is housed in a well-marked, wall-mounted AED designated cabinet that alarms when opened.

A key to the cabinet (to shut-off/reset the alarm) is located in the first drawer on the left under the counter.

The College Safety Officer is responsible for ensuring that the unit is functional and has an adequate supply of AED pads.

After the AED is used or anytime the cabinet is opened, the College Safety Officer must be notified via email as soon as possible.

PROCEDURE:

In the event of a cardiac arrest:

- Initiate CPR
- Retrieve the AED
- Utilize the AED as soon as possible following AED prompts
- Designate someone to:
 - Call 911
 - Call 111 (or 323-227-0410 from a cell phone). Inform telephone operator 911 has been called and location of the emergency
 - Notify the Office of Educational Services (OES).

Subject:

AUTOMATED EXTERNAL DEFIBRILLATOR (AED)

The security personnel at the front desk or the responder shall deactivate the alarm once the cabinet is opened.

Return the AED unit to the cabinet and make sure a package of AED pads is available.

Notify the College Safety Officer the AED cabinet has been opened.

PROCEDURE DOCUMENTATION:

None

REFERENCES:

American Heart Association Standards: Provision of Care

LAC +USC Medical Center Policy # 915: Automated External Defibrillator (AED)

REVISIONS:

June 12, 2014

October 26, 2017

September 24, 2020