

**LOS ANGELES COUNTY COLLEGE OF NURSING AND ALLIED HEALTH
SCHOOL OF NURSING
POLICY & PROCEDURE MANUAL**

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Subject: CURRICULUM PLAN		Original Issue Date: July, 1996	Policy #: 230
		Supersedes: November 29, 2018	Effective Date: March 31, 2022
Individuals / Committees Consulted: Admissions & Promotions Curriculum	Reviewed & Approved by: Director, OES Semester Coordinators College Governance SON Planning Faculty Organization	Approved by: (Signature on File) Dean, School of Nursing <hr/> (Signature on File) Provost, College of Nursing and Allied Health	

PURPOSE:

To ensure that each student completes the School of Nursing (SON) Curriculum Plan to verify courses completed or to be completed (nursing and general education) to meet graduation requirements.

DEFINITION:

The Curriculum Plan identifies nursing and general education courses for which the student has been granted credit and courses that are to be completed during each semester of the program to meet graduation requirements.

POLICY:

Students shall sign a Curriculum Plan during orientation week.

Students who fail to adhere to their Curriculum Plan shall not be allowed to progress in the nursing program until required courses are satisfactorily completed.

PROCEDURE:

Director, OES/designee:

- Evaluates student transcripts for courses that may be granted credit
- Schedules time to meet with students during orientation week regarding Curriculum Plan.
 - Dates and signs form and obtains student signature
 - Provides the student with a copy
- Provides student clerk/designee with:
 - Completed Curriculum Plans

Student Clerk/designee:

- Places the Curriculum Plan in the student file

PROCEDURE DOCUMENTATION :

Curriculum Plan

REFERENCES:

Subject:

CURRICULUM PLAN

College Catalog: Required courses

REVISION DATES:

July 1996

August 8, 2003

December 16, 2006

November 22, 2010

March 8, 2012

July 9, 2015

November 29, 2018

March 31, 2022