

HARBOR-UCLA MEDICAL CENTER

SUBJECT: HAZARD SURVEILLANCE PROGRAM

POLICY NO. 423

**PURPOSE:**

To establish the responsibility for, and components of, the hospital's Hazard Surveillance Program.

**POLICY:**

Harbor-UCLA Medical Center's Safety Officer will ensure that an ongoing hospital-wide hazard surveillance program is maintained to collect and evaluate information about hazards and safety practices. All areas where individuals are served will be surveyed at least semi-annually and other areas, at least annually. Surveillance summaries and corrective actions will be shared with the Environment of Care Committee.

**PROCEDURE:**

**A. Surveillance**

1. Hazard surveillance may include, but is not limited to, the following:
  - Hazard Surveillance Surveys
  - Environmental Rounds
  - Mechanical Quality Inspections
  - Nursing Safety Audits/Monitors
  - Unsafe Condition Reports
  - Product Recalls
  - Employee Suggestion Box Submissions

**B. Follow-up and Corrective Action**

1. Follow-up and corrective action is the responsibility of the manager in the surveyed area.

**C. Assessment**

1. The Safety Officer and Environment of Care Committee will periodically review the results of these activities to identify trends and areas of possible improvement.

**EFFECTIVE DATE:** 10/92

**SUPERSEDES:**

**REVISED:** 2/99, 1/02, 9/04, 6/06, 8/11, 2/15

**REVIEWED:** 10/92, 1/96, 2/99, 1/02, 9/04, 6/06, 2/15, 2/18

**REVIEWED COMMITTEE:** Environment of Care Committee

**APPROVED BY:**

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**Kim McKenzie, RN, MSN, CPHQ**  
 Chief Executive Officer

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**Anish Mahajan, MD**  
 Chief Medical Officer

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**Patricia Soltero Sanchez, RN, BSN, MAOM**  
 Chief Nursing Officer

Signature(s) on File.