

HARBOR-UCLA MEDICAL CENTER

SUBJECT: INVESTIGATION OF POSSIBLE CRIMES

POLICY NO. 449

PURPOSE

To establish responsibility for the investigation of crimes committed on campus.

POLICY

Personnel from the on-site station of the Los Angeles County Sheriff’s Department (LASD) will be responsible for initial investigation of crimes committed at the Harbor-UCLA Medical Center complex.

PROCEDURE

- The Sheriff’s Department is responsible for the maintenance of law and order and the protection of staff, visitors, and property. The Sheriff’s personnel are assigned for this purpose and represent the Administrator in the performance of their duties.
- The Sheriff’s personnel will investigate all incidents that may require law enforcement investigation; collect, preserve and protect evidence of criminal or suspected criminal activity; take such statements as may be pertinent; and question any employee, patient, or witness as necessary.
- Any interrogation or investigation may be terminated if it becomes evident that personnel from other Sheriff’s stations or from another outside law enforcement agency is conducting an investigation. In the event that notification of outside law enforcement is required, such notification will be made or directed to be made by the on-campus Sheriff’s lieutenant or designee.
- It is the responsibility of every Harbor-UCLA employee to protect the interest of the hospital and the County in all matters until the proper authorities are present.

EFFECTIVE DATE: 1/01/83

SUPERSEDES:

REVISED: 8/89, 2/02, 8/11, 3/13, 4/17

REVIEWED: 10/86, 8/89, 10/92, 2/96, 2/99, 2/02, 2/05, 1/08, 3/13, 4/17

REVIEW COMMITTEE:

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