

LAC+USC MEDICAL CENTER POLICY

Subject: PHYSICAL PLANT MAINTENANCE		Original Issue Date: 1/2/79	Policy # 609
		Supersedes: 9/19/19	Effective Date: 10/21/22
Departments Consulted: Facilities Management Environment Health & Safety	Reviewed & Approved by: Attending Staff Association Executive Committee Senior Executive Council	Approved by: (Signature on File) Chief Medical Officer	
		(Signature on File) Chief Executive Officer	

PURPOSE

To establish maintenance guidelines for the physical plant.

POLICY

The buildings and grounds of the LAC+USC Medical Center shall be maintained to ensure a safe environment for patients, visitors, and employees.

PROCEDURE

Facilities Management shall maintain essential physical plant operations to include:

- Preventive and corrective maintenance programs to avoid interruption of various utility services.
- Scheduled and unscheduled inspections of buildings and equipment to maintain the quality and reliability of service.
- Life Safety Code enforcement, building inspections, structural repairs and alterations, and coordination of emergency response to incidents.
- Maintenance of data, documentation, service records, citations, permits, and local agency inspections of all buildings and utility systems.

Additional responsibilities may include building alteration, minor construction, and remodeling related to maintenance. RESPONSIBILITY

Medical Center Administration
Facilities Management

PROCEDURE DOCUMENTATION

Facilities Management Operations Manual

REFERENCES

Title 22, California Code of Regulations, Section 70837
Joint Commission Standards - Environment of Care
NFPA Life Safety Code

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REVISION DATES

December 16, 1994; February 11, 1999; April 9, 2002; October 14, 2003; September 8, 2008; May 8, 2012; November 10, 2015; July 19, 2019, October 21, 2022