

**LOS ANGELES COUNTY COLLEGE OF NURSING AND ALLIED HEALTH
BOARD OF TRUSTEES
POLICY & PROCEDURE MANUAL**

Subject: PROVOST SELECTION	Original Issue Date: May 24, 2013	Policy #: 500
	Supersedes: August 16, 2019	Effective Date: November 10, 2022
Individuals / Committees Consulted: Administrative Team	Reviewed & Approved by: Board of Trustees	Approved by: President, Board of Trustees (signature on file)

PURPOSE:

To delineate the process for selection of the provost

POLICY:

The College adheres to Los Angeles County (LAC) civil service rules and Department of Health Services (DHS), LAC+USC Medical Center, and College policies and standards for employee selection, hiring, and evaluation.

The provost job description is developed and reviewed by the College, approved by the Board of Trustees, and submitted to LAC Human Resources (HR) for posting on the employment opportunities website.

Applicants submit their resumes to HR and undergo a civil service screening exam.

Qualified provost candidates are interviewed by Board officers, selection is recommended by the Board, and the final candidate is submitted to the Board for confirmation.

PROCEDURE:

The Board of Trustees:

- Interviews and approves the selection of the provost
- Evaluates his/her performance annually.
- Delegates to the provost, and through the provost to the faculty, the authority to establish and regulate courses of instruction and to implement and administer policies without Board interference.

PROCEDURE DOCUMENTATION:

County of Los Angeles Employment Application

REFERENCES:

ACCJC: WASC Standard IV.C. Leadership and Governance: Governing Board
Board of Trustees Bylaws

REVISION DATES:

May 24, 2013
August 19, 2016

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