

LAC+USC MEDICAL CENTER SAFETY POLICY

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Subject: SAFETY MANAGEMENT PLAN		Original Issue Date: 1993	Policy # SP 132
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Departments Consulted:	Reviewed & Approved by: (Signature on File) Safety Officer	Approved by: (Signature on File) Director, Facilities Management	

PURPOSE

To provide an environment as hazard-free as possible for patients, visitors, employees, and contractor employees.

POLICY

The LAC+USC Medical Center shall develop and maintain written Safety Management Plans for its facilities. The Plan shall describe the processes that the facility implements to effectively manage the environmental safety of patients, staff, and other people coming to the Medical Center's facilities.

PROCEDURE

The Safety Management Plan shall be evaluated at least annually for its objectives, scope, performance, and effectiveness. The Plan shall cover the following processes:

- Maintaining grounds and equipment
- Conducting risk assessment
- Reporting and investigating incidents
- Conducting environmental tours
- Identifying individual to oversee safety management program and to intervene when life, health, property or buildings are in danger
- Providing in-service orientation
- Establishing performance measurements
- Distributing safety policies and procedures

REFERENCE

- The Joint Commission Standard, EC.01.01.01

REVIEW/REVISION DATE – 02/99, 11/03, 07/04, 11/07, 12/10, 03/13, 03/16, 03/19, 03/22