

HARBOR-UCLA MEDICAL CENTER

SUBJECT: MANDATORY PERFORMANCE OF FIRE/LIFE SAFETY AND INFECTION CONTROL RISK ASSESSMENTS

POLICY NO. 477

PURPOSE:

To ensure that fire/life safety and infection control risk assessments are conducted prior to any significant change in the use of a room.

DEFINITION:

- **Significant change in use of a room:** A change that will require approval by regulatory agencies -- such as the California Department of Public Health Licensing & Certification Division, the Office of Statewide Health Planning and Development (OSHPD), the California Department of Public Health Radiation Safety Division – or that have a potential impact on fire/life safety or infection control.

POLICY:

Harbor-UCLA Medical Center will ensure that prior to any significant change in the use of a room, fire/life safety and infection control risk assessments must be conducted. Mitigation recommendations from the assessments must be incorporated into the plan of action for changing the use of the room.

PROCEDURE:

A. Department Chair, Service Director

- The action plan for a proposed change of use shall include completion of fire/life safety and infection control risk assessments.
- The senior manager of the department/service/nursing unit proposing the change of room is responsible for contacting Facilities Management and Infection Control to request performance of risk assessments of the proposed change of use.
- Upon receipt of the completed risk assessments, the recommended mitigations must be incorporated into the final plan of action for changing the use of the room.

EFFECTIVE DATE: 6/11

SUPERSEDES:

REVISED: 12/17

REVIEWED: 12/14, 12/17

REVIEWED COMMITTEE:

APPROVED BY: _____

Kim McKenzie, RN, MSN, CPHQ
Chief Executive Officer

Anish Mahajan, MD
Chief Medical Officer

Patricia Soltero Sanchez, RN, BSN, MAOM
Chief Nursing Officer

Signature(s) on File.

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B. Facilities Management Director

- Document the request for a fire/life safety risk assessment.
- Ensure the performance of a written fire/life safety risk assessment by the appropriate Facilities Management staff.
- Provide the requestor with a written fire/life safety risk assessment to include mitigation recommendations, as appropriate.

C. Infection Control Director

- Document the request for an infection control risk assessment.
- Ensure performance of a written infection control risk assessment by appropriate the Infection Control staff.
- Provide the requestor with a written infection control risk assessment to include mitigation recommendations, as appropriate.