



# Rancho Los Amigos National Rehabilitation Center

## ADMINISTRATIVE POLICY AND PROCEDURE

**SUBJECT:** Admission Procedures for Chronic Ventilator  
Inpatients

**Policy No.:** B809.4  
**Supersedes:** April 5, 2019  
**Revision Date:** January 23, 2023  
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### PURPOSE:

To provide for the safe, appropriate, and timely transfer of chronic ventilator dependent patients (i.e., patients who have required or have the potential to require ventilator support for more than thirty (30) days) to Rancho Los Amigos National Rehabilitation Center (RLANRC).

### POLICY/PROCEDURE:

All referrals and inquiries to transfer Chronic Ventilator dependent patients will be directed to the Centralized Referral and Admission intake coordinators at (562) 385-6554.

The intake coordinator will receive the following from the acute DHS or External referring facility:

- Facility name
- Contact person
- Call back number
- Patient information including name, age and location
- Service requested
- H&P, last 3 days of MD progress notes, VS, Pertinent labs & Imaging reports, and MAR.

The clinical rehabilitation specialist (CRS) will complete an InterQual Review & Referral, then present the case to the MOD for admission approval.

All "unstable for transfer" patients will be tracked and monitored on a regular basis by the designated CRS nurse. The designated nurse will facilitate communication between the referring and accepting physicians and coordinate the transfer.

### INCLUSION DIAGNOSIS:

Patients requiring ventilatory support for, but not limited to, the following diagnoses:

- I. **Neuromuscular Disorders:** Amyotrophic Lateral Sclerosis, Guillain-Barre Syndrome, Muscular Dystrophies Myasthenia Gravis, Polio and post-polio related problems, Spinal Muscular, Atrophy Spinal Cord, and Injuries.
- II. **Respiratory Disorder:** Chronic Obstruction Pulmonary Diseases, Obstructive Sleep Apnea, Obesity, Hypoventilation, Cystic Fibrosis, and Pierre Robin Syndrome.

EFFECTIVE DATE: October 2002

COUNTY OF LOS ANGELES • DEPARTMENT OF HEALTH SERVICES

APPROVED BY:

**III. Spine Deformities: Severe Kypho-scoliosis**

**EXCLUDING DIAGNOSIS:**

- Severely immunocompromised patients
- Terminal metastases to lungs
- Hospice patients
- Pending surgeries or procedures not done at RLANRC

**ADMISSION CRITERIA:**

- Patients who have required or have the potential of requiring ventilator support for more than thirty (30) days.
- Tracheostomy in place.

**KEY: CRS nurse will review the patient documents and document the status of the referral.**

**RLANRC BED CONTROL OFFICE:**

The admission office will follow-up with the referring facility on all accepted patients. Bed Control will, depending on the level of care, admit patients to PCU/ ICU or General Medicine wards. A reminder will be given, by Bed Control to the referring facility of all required documents to accompany the patient to RLANRC.

**TRANSPORTATION:**

The referring facility will arrange transportation to RLANRC after receiving confirmation of patient's room and unit assignment.

MM:ggz  
DK,JH 3/21/16  
EP 2023