



Rancho Los Amigos National Rehabilitation Center

DEPARTMENT OF NURSING

ADMINISTRATIVE

POLICY AND PROCEDURE

SUBJECT: NURSING DEPARTMENT REPRESENTATION
ON PSA OR OTHER COMMITTEES

Policy No.: A110.20

Date New: 04/2003

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Purpose of Procedure: To define the purpose and process for Nursing Department representation on PSA or other hospital committees that impact nursing care.

Policy Statements:

1. The Nursing Department will be represented on all Hospital Professional Staff Association (PSA) and other hospital committees that address issues affecting nursing care. For a current list of PSA contact Hospital Administration. For a current list of hospital-wide committees and nursing representatives to PSA and other hospital committees, please contact the office of the Chief Nursing Officer (CNO).
2. Representation to the PSA or other hospital committees
 - A. Will be assigned by the CNO, Nursing Executive Council (NEC), or as delegated to the appropriate Nursing Council.
 - B. May include Registered Nurses and as appropriate, those who provide direct patient care.
3. Responsibilities of those assigned as representatives to PSA and other hospital committees include:
 - A. Representing the nursing department at all committee meetings or providing an informed alternate as appropriate.
 - B. Abiding by the guidelines of the respective committee, including informing the committee chair in advance when unable to attend a meeting.
 - C. Completing assignments in a timely and conscientious manner.
 - D. Seeking input, clarification, or guidance from appropriate nursing staff within the department on matters which affect nursing practice.

Key Point: Decisions affecting nursing practice must have the approval of NEC or its designee before being approved / finalized by the PSA and other hospital committee.
 - E. The nursing representative assigned to PSA or other hospital committees will provide regular reports to the CNO and/or appropriate individual or council as to the status of the committee.

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04/03 – New
03/08 – Reviewed
12/11 – Revised
06/16 – Revised
04/20 – Reviewed
09/22 – Revised