

**LOS ANGELES COUNTY COLLEGE OF NURSING AND ALLIED HEALTH
BOARD OF TRUSTEES
POLICY & PROCEDURE MANUAL**

Page 1	Of 2
Policy #: 300	
Effective Date: February 2, 2023	

Subject: SELF APPRAISAL	Original Issue Date: May 24, 2013	Approved by: President, Board of Trustees (signature on file)
	Supersedes: August 16, 2019	
Individuals / Committees Consulted: Administrative Team	Reviewed & Approved by: Board of Trustees	

PURPOSE:

To delineate the process for conducting periodic appraisal of Board of Trustees effectiveness in performing designated functions

POLICY:

The Board conducts a triennial/scheduled self appraisal of its performance and productivity

PROCEDURE:

The Board:

- Completes a scheduled self appraisal
- Assesses their performance and productivity by functional categories:
 - Organization and dynamics
 - Decision making process
 - Orientation and development
 - Relationship to the program
 - Goals, objectives, priorities
 - Member participation
 - Method for gaining information about the College
- Reviews the findings and develops improvement plans as indicated
- Evaluates the policy, procedure, and effectiveness of improvement plans.

The Dean, Institutional Effectiveness, Research and Planning facilitates the Board self-appraisal:

- Distributes Self Appraisal according to schedule
- Aggregates, tracks, and trends findings
- Submits report to the Board
- Revises process and form as needed.

PROCEDURE DOCUMENTATION:

Self Appraisal Form
Board of Trustees Self Appraisal Record Summary

REFERENCES:

ACCJC: WASC Standard IV.C. Leadership and Governance: Governing Board
Board of Trustees Bylaws

Subject:
SELF APPRAISAL

REVISION DATES:

May 24, 2013
August 19, 2016
August 16, 2019
February 2, 2023