

ADMINISTRATIVE POLICY AND PROCEDURE

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Subject: USE OF MOTORCYCLES ON COUNTY BUSINESS

Policy No.: A411

Supersedes: February 1, 2016

Review Date: March 23, 2023

Origin Date: January 1, 1982

Revision Date:

POLICY:

The County Administrative Code prohibits the use of motorcycles or other such vehicles by employees in the performance of County business. In accordance with this policy, permittees are not eligible for mileage reimbursement unless they drive an automobile. Employees using motorcycles are NOT covered by Worker's Compensation while riding to and from work and may not ride motorcycles on County business.

Efforts should be made either to provide County vehicles for use on County business or to organize the work so that permittees are required to travel on County business only on certain days. On these travel days, permittees will be required to drive their cars to work and to use them on County business.

Revised: 7/03, 2/14, 2/16

Reviewed: 4/06, 2/14, 2/16, 3/23

Approved By: