



Los Angeles County

## COLLEGE OF NURSING AND ALLIED HEALTH

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### **POLICY AND PROCEDURE MANUAL FOREWORD**

The purpose of this manual is to provide a policy and procedure guide and reference source for Los Angeles County (LAC) College of Nursing and Allied Health (College) faculty and staff.

Faculty and staff are expected to use College, and LAC+USC Medical Center manuals and other LAC and Department of Health Services resources for information necessary to carry out their job functions and responsibilities.

The College Manual, which applies to all divisions of the College, provides guidance to each division in developing area specific policies and procedures. The Manual will be revised and updated to reflect changes in practice. Each faculty and staff member contributes to this process. Policy development and revision adheres to College policy #100.

The Manual is divided into sections. Many of these sections are further divided into subsections consistent with those included in the LAC+USC Medical Center Policy Manual. Within the sections and subsections, the policies are in numerical order.