

# LOS ANGELES COUNTY COLLEGE OF NURSING AND ALLIED HEALTH SCHOOL OF NURSING POLICY & PROCEDURE MANUAL

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Subject: <b>CONTENT EXPERT</b>	Original Issue Date: August 31, 1998	Policy #: <b>240</b>
	Supersedes: February 9, 2017	Effective Date: March 30, 2023
Individuals / Committees Consulted: Semester Coordinators Content Experts Curriculum Committee	Reviewed & Approved by: Faculty Organization SON Planning College Governance	Approved by:  Dean, School of Nursing (signature on file)

## **PURPOSE:**

To meet the California Board of Registered Nursing requirement to have at least one Content Expert in each of the following areas: medical-surgical, obstetrics, pediatrics, psychiatric-mental health, and geriatric nursing.

## **POLICY:**

Content Experts are faculty members who have the responsibility to review and monitor the program's entire curricular content for the designated specialty area of medical-surgical, obstetrics, pediatrics, psychiatric-mental health, and geriatric nursing.

To qualify, Content Expert shall be an instructor and shall have:

**EITHER** Master's degree in the designated nursing area.

**OR** Master's degree in another area and additional theoretical and clinical experience as shown below:

- **Theory-** EITHER national certification OR course work in content area within 5 year recency equivalent to 30 hours of continuing education or two (2) semester units/three (3) quarter units, **AND**
- **Clinical-** EITHER clinical experience in content area equal to 30 eight-hour shifts within the last three (3) years national certification **OR** clinical experience teaching in the content area (i.e., geriatric) for minimum of two (2) semesters/three (3) quarters within the previous five (5) years.

Content Experts are appointed by the Dean, School of Nursing, based on the BRN Faculty Content Expert Policy.

Prior to any curriculum change, the appropriate content expert will be consulted.

A faculty member may be a content expert in more than one area.

## **PROCEDURE:**

The Content Expert:

- Advises faculty about current trends or regulatory requirements, which impact the educational program
- Reviews all content areas every two years and as needed. Assessment includes:

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- Review of current nursing trends and regulatory requirements such as NCLEX-RN test blueprint
- Subject time allotment and placement
- Reviews any proposed curriculum changes to ensure compliance with BRN regulations and School of Nursing policy
- Consults with faculty on any recommendations for revision to the curriculum
- Makes recommendations to appropriate committees using the Intercommittee Communication form with a copy to the program Dean
- Follows up to ensure recommended changes are included in the program
- Consults regarding test development and test item/content assessment. Provides written evaluation and recommendations to semester coordinator and the Dean, School of Nursing, upon request
- Maintains BRN requirements for content expert competency.

**REFERENCES:**

Board of Registered Nursing Faculty Content Expert Policy (CCR Section #1425(f))

**REVISION DATES:**

August 31, 1998

August 22, 2002

January 23, 2007

October 27, 2008

November 26, 2012

February 9, 2017

March 30, 2023