

LAC+USC MEDICAL CENTER POLICY

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| Subject: ENVIRONMENTAL TOURS | Original Issue Date: 5/10/05 | Policy # 606 |
| | Supersedes: 7/19/19 | Effective Date: 4/17/23 |
| Policy Owner(s): Environmental Health and Safety Officer Executive Sponsor(s): Chief Operations Officer | | |
| Departments Consulted: Environment of Care Committee Environmental Health & Safety | Reviewed & Approved by: Attending Staff Association Executive Committee Senior Executive Officer | Approved by: (Signature on File) Chief Operations Officer |
| | | (Signature on File) Chief Executive Officer |

PURPOSE

To describe the process of conducting Environmental Tours.

POLICY

Environmental Tours at LAC+USC Medical Center are conducted to identify environmental deficiencies, hazards, and unsafe conditions. The Tours shall be conducted at least every 6 months in all patient care areas. They shall be conducted at least annually in non – patient care areas.

PROCEDURE

The facility’s Administration, Regulatory Affairs, and/or the facility Safety Officer or its designee shall coordinate the Environmental Tours. The tours shall be conducted by appropriate staff, which may include members from:

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| Administration | Epidemiology |
| Clinical Engineering | Facilities Management |
| Environmental Services | Environmental Health and Safety |
| Area Manager or Supervisor | |

The Tours shall evaluate the effectiveness of previously implemented activities intended to minimize or eliminate risks in the environment.

Whenever appropriate, trends and issues identified in the Environmental Tours shall be reported to the Patient Safety Committee, Senior Executive Council, Medical Center Quality Improvement Committee and/or other groups to assist in identifying systems-related issues and priority areas for performance improvement activities.

REFERENCES

Title 8, California Code of Regulations, Sections 1509 and 3203
Joint Commission Standards – Environment of Care
LAC+USC Medical Center Safety Policy #119

REVISION DATES

May 10, 2005; September 8, 2008; May 8, 2012; February 19, 2016; July 19, 2019; April 17, 2023