

LOS ANGELES GENERAL MEDICAL CENTER POLICY

Subject: CASH AID FUND	Original Issue Date: 7/10/88	Policy # 175
	Supersedes: 2/13/18	Effective Date: 8/16/21
Departments Consulted: DHS Accounting Clinical Social Services Psychiatric Social Services Patient Financial Services Department of Psychiatry Finance	Reviewed & approved by: Attending Staff Association Executive Committee Senior Executive Council	Approved by: Chief Medical Officer Chief Executive Officer

PURPOSE

To govern the provision of emergency funds to indigent patients when appropriate.

POLICY

The Los Angeles General Medical Center shall provide emergency funds to indigent patients, when appropriate, from its Cash Aid Fund and maintain the fund in accordance with Auditor-Controller guidelines for appropriate administration and fiscal management of Cash Aid Funds.

PROCEDURE

- Clinical Social Services or Psychiatric Social Services may authorize Cash Aid disbursements.
- Patient Financial Services, or designee, shall serve as the Cash Aid Fund Custodian.
- Cash Aid Funds may be distributed to indigent patients for transportation by taxi or bus, and/or gasoline money.
- The Cash Aid Fund is subject to unannounced cash counts.

RESPONSIBILITY

Patient Financial Services
Social Services, Clinical and Psychiatric

REFERENCE

County Fiscal Manual, 1.6.8 through 1.6.10

REVISION DATES

1995; October 20, 1998; April 16, 2002; May 5, 2005; September 30, 2008; March 10, 2015; February 13, 2018; August 16, 2021