

# LOS ANGELES COUNTY COLLEGE OF NURSING AND ALLIED HEALTH POLICY & PROCEDURE MANUAL

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Subject: <b>AWARD OF ACADEMIC CREDIT</b>		Original Issue Date: February 22, 2013	Policy # <b>300</b>
		Supersedes: August 13, 2020	Effective Date: March 28, 2024
Individuals / Committees Consulted: SON Curriculum Committee Allied Health	Reviewed & Approved by: Faculty Organization SON Planning College Governance Board of Trustees	Approved by:  Provost, College of Nursing & Allied Health (Signature on File)	

## **PURPOSE:**

To establish the process for awarding academic credit.

## **POLICY:**

The College awards academic credit based on both accepted practices in degree-granting institutions and on established College policies and procedures.

The College awards course credit and degrees based on student achievement of specified learning/course/program outcomes.

### **School of Nursing**

- One credit/unit is one hour (50 minutes) of theory per week for one semester and three hours of lab/clinical experience per week for one semester. The college operates an 18-week semester
- An Associate of Science degree in Nursing is awarded to those students who successfully complete the Basic RN program, as well as students who successfully complete the Option I LVN to RN program at the completion of the nursing program for Basic RN students and Option I LVN to RN students.

### **Allied Health**

- One continuing education contact hour is granted for each 50 minutes of theory course instruction. Three hours of skills lab /clinical experience equals one continuing education contact hour.
- Credit for RNs and LVNs who complete the continuing education hours is based on the Board of Registered Nursing (BRN) requirements. Certificates of Completion towards renewal of RN and LVN licensure is given for classes approved by the BRN and upon successful completion of classes.
- Credit for LVNs who complete the Intravenous Therapy Certification Course is based on the Board of Vocational and Psychiatric Technicians (BVNPT). Certificates of Course Completion is given for classes approved by BVNPT and upon successful course completion.
- Credit for Nurse Assistant Certification Training Program (NATP) is based on California Department of Public Health requirements. Certificates of NATP Completion is given for classes approved by the Department of Public Health and upon successful completion of the training program.
- Credit for Certified Nursing Assistant (CNA) is based on California Department of Public Health requirements. Certificates of Completion towards renewal of CNA certification is given for classes approved by the Department of Public Health and successful completion of class.

Divisional policies standardize methods for assigning student grades.

Subject:

**AWARD OF CREDIT****PROCEDURE:**

Faculty:

- Validate student competency in meeting course/class objectives and student learning outcomes
- Award grades in accordance with divisional grading policies.

**PROCEDURE DOCUMENTATION:**

Course Syllabus  
College Catalog  
Student Transcript  
Continuing Education Certificate

**REFERENCES:**

College Policy #850: Graduation and Awards  
SON Policy #300: Grading System  
SON Policy #301: Grading for the Clinical Course  
SON Policy# 710: Nursing Course Exemptions/Challenges  
SON Policy# 711: Nursing Transition Course

**REVISION DATES:**

February 22, 2013  
August 19, 2016  
August 13, 2020  
March 28, 2024