

## ADMINISTRATIVE POLICY AND PROCEDURE

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**Subject:** INVESTIGATION OF POSSIBLE CRIMES

**Policy No.:** A400

Supersedes: April 7, 2021

Review Date: April 17, 2024

Origin Date: January 1, 1982

Revision Date:

### **PURPOSE:**

The purpose of this policy is to provide guidelines for the investigation of alleged criminal activities that occur at Rancho Los Amigos National Rehabilitation Center and/ or involve Rancho Los Amigos National Rehabilitation Center Employees, Patients and Visitors while at the Medical Center.

### **POLICY:**

The contracted and assigned law enforcement agency ('Agency') is responsible for the maintenance of law and order and the protection of property. The Agent is assigned for this purpose and possesses the authority pursuant to Section 830.1 of the California Penal Code.

The Agency will investigate all incidents involving alleged criminal activity; collect, preserve and protect any evidence of criminal or suspected criminal activity; take such statements as may be pertinent; and question any employee, patient, or witness as necessary.

### **OUTSIDE LAW ENFORCEMENT AGENCIES**

The Agency shall serve as the facility's liaison to all other law enforcement agencies. All employees that become aware of any outside law enforcement agency (i.e., LAPD, Downey Police) conducting any police activity on Rancho grounds shall direct them to the Agency.

All Medical Center employees shall provide their full cooperation to the law enforcement officers, unless prohibited by applicable Federal, State, or Local law.

It is the responsibility of every employee to protect and/or safeguard the interests of the Medical Center and the County in all matters until the proper authorities are present.

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Revised: 1/16, 4/21

Reviewed: 1/16, 4/21, 4/24

Approved By: