

HARBOR-UCLA MEDICAL CENTER

SUBJECT: ATTENDING PHYSICIAN OF RECORD

POLICY NO. 601

PURPOSE:

To identify the Attending Physician responsible for the provision of care and/or coordination for every patient admitted to the hospital.

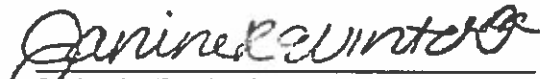
POLICY:

- 1. Each Department Chair shall maintain a call schedule which designates the Physician(s) of Record for each clinical area.
  - a. Each department shall be responsible for posting the call schedule for each clinical service on the hospital intranet.
- 2. The Physician of Record must be either an Active or an Associate member of the Professional Staff Association.
- 3. The Physician of Record shall be documented in the electronic medical record as the Attending Physician.



PROCEDURE:

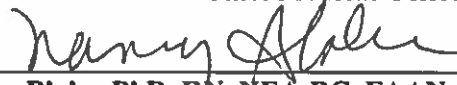
- 1. Include the name of the Attending Physician of Record in the electronic medical record.
- 2. Update the Attending Physician of Record in the electronic medical record when there is a change in medical staff, service, or site of service associated with a change of attending.

Reviewed and Approved by:  
Professional Staff Association Review Committee - 7/2020

  
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 Janine R. E. Vintch, M.D.  
 Professional Staff Association, President

**EFFECTIVE DATE:** 1/77 **SUPERSEDES:**  
**REVISED:** 8/89, 10/95, 1/99, 2/99, 2/05, 5/17, 7/20  
**REVIEWED:** 9/89, 10/92, 10/95, 2/99, 2/02, 2/14, 5/17, 7/20  
**REVIEWED COMMITTEE:** Professional Staff Association Review Committee

**APPROVED BY:**    
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 Anish Mahajan, MD                      Anish Mahajan, MD  
 Acting Chief Executive Officer      Chief Medical Officer

  
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 Nancy Blake, PhD, RN, NEA-BC, FAAN  
 Chief Nursing Officer