

HIGH DESERT HEALTH SYSTEM AMBULATORY SURGICAL CENTER

SUBJECT: XIII-105 REPORTING COMMUNICABLE DISEASES TO PUBLIC HEALTH	POLICY #: 1123
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DATE APPROVED: 08/10/2018	

PURPOSE: To meet the mandated reporting requirements of the Los Angeles County (LAC) Department of Public Health (DPH).

POLICY: Reportable communicable diseases suspected or identified in Ambulatory Surgical Center (ASC) patients are to be reported to the LAC DPH per Title 17 CCR State regulations.

PROCEDURE:

I. HEALTHCARE PROVIDER REQUIREMENTS:

- A. Report to the LAC DPH by Confidential Morbidity Report (CMR) fax, telephone or mail, per urgency reporting requirements, i.e., immediate, within one working day, within 7 calendar days (see IV below).

Note: Laboratory reporting to the DPH does not replace the ASC mandatory reporting.

- B. Include the following information:

- Patient data:
 - Name
 - date of birth
 - sex
 - race/ethnicity
 - address
 - telephone number(s)
 - disease/condition
 - onset date
 - method of diagnosis
 - Healthcare Provider/facility data:
 - Provider name
 - Facility name, phone and address
 - Other information as requested on form and as appropriate.
- C. Report patient exposures to his/her primary care provider. Report patient and staff exposures to the Infection Preventionist.

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D. Document reporting in the patient's medical record. Place copy of faxed CMR report in the medical record. Confidentiality of reports is to be maintained at all times.

II. INFECTION PREVENTIONIST

The Infection Preventionist, on request, is to:

- Report communicable diseases and exposures to the LAC DPH or the Employee Health Service, as applicable, and/or serve as a liaison.
- Assist the Employee Health Service in coordinating follow up of exposed employees.

III. OUTBREAK REPORTING

Report disease outbreaks or unusual incidence of communicable diseases that are not included in the list of reportable diseases (e.g., caused by a transmissible infectious agent or microbial toxins) to the local public health department, the Acute Communicable Disease Control Unit or State agencies as required (see Outbreak Reporting policy).

IV. LIST OF REPORT ABLE DISEASES & CONDITIONS, REPORTING FORMS

The current list of reportable diseases and conditions and Confidential Morbidity Reporting (CMR) forms may be accessed at:
<http://publichealth.lacounty.gov/acd/Cdrs.htm>. A phone report or consultation request may be made to the following:

Acute Communicable Disease Control (ACDC)	(213) 240-7941
ACDC Nights/Weekend Emergency Number	(213) 974-1234
Antelope Valley Public Health	(661) 723-4526
HIV Epidemiology	(213) 351-8516
	<u>Do Not Fax HIV/AIDS Reports</u>
Sexually Transmitted Diseases	(213) 744-3070
TB Control	(213) 745-0800

REFERENCES:

California Code of regulations, Title 17, Chapter 4, Sections 2500, 2502, 2503 and 2505.
 Los Angeles County/Department of Public Health/Communicable Disease Control Manual,
www.publichealth.lacounty.gov .

Original Date: 07/01/2003
Reviewed: 08/10/2018
Next Review Date: 08/10/2021
Previous Review Dates: 10/30/07; 05/13/14
Previous Revise Dates: 10/31/07; 06/09/14