

HIGH DESERT HEALTH SYSTEM AMBULATORY SURGICAL CENTER

SUBJECT: XII-112 MEDICAL EQUIPMENT	POLICY #: 1281
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PURPOSE: To establish a process to ensure that all medical equipment is safe for use.

POLICY:

1. All patient care equipment within the Ambulatory Surgical Center (ASC) is subject to an appropriate preventive maintenance program to ensure its proper function at all times.
2. Malfunctioning equipment is removed from patient care immediately.

PROCEDURE:

1. All new patient care equipment used within the ASC will be tested by HDRHC Facilities or Manufacturer, to ensure that it is functioning properly before it is put into service.
2. Facilities will ensure that all patient care equipment is checked through its preventive maintenance program (PM). At a minimum, these standards and intervals will comply with the requirement of local codes and applicable national standards. The Biomedical division of Facilities will review and maintain these records, which are available upon request, and will notify the ASC Nursing Director and/or Medical Director (for anesthesia equipment) of any failures or non-compliant equipment.
3. When equipment is identified as defective, it will be immediately removed from patient care area and label with a "Red Defective" label; a service call will be made to Facilities.
4. Facilities will either repair malfunctioned equipment or send it to the appropriate company.
5. The ASC Nursing Director or designee is responsible for obtaining the required replacement equipment.
6. All ASC staff will be trained on equipment safety, the process for handling malfunctioning equipment and steps to request equipment repair or replacement.

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REFERENCES:

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