



Department of Facilities POLICY AND PROCEDURE

POLICY NUMBER: 552
VERSION: 1

SUBJECT: EC 7.10.12 Corrective Maintenance Procedure for a Sewer Failure

POLICY: EC 7.10.12

Facilities will identify and implement an emergency procedure for a failure or disruption of the sewer system.

PURPOSE:

Facilities will make every effort possible to maintain the function of the sewer system, during business hours.

PROCEDURE:

Upon notice of a sewer failure, Facilities is to proceed as follows:

1. Plumber
 - A. Evaluate the extent of the problem.
 - B. Report the extent of the problem, repairs required and anticipated time frame for repairs to the Director of Facilities.
 - C. If system cannot be repaired in a short time frame, order portable toilets as needed.

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