



Department of Facilities POLICY AND PROCEDURE

POLICY NUMBER: 1070
VERSION: 2

SUBJECT: FIRE DETECTION SYSTEM FAILURE

POLICY: In the event of a loss of any component of the fire sprinkler/detection system in High Desert Regional Health Center (HDRHC), Facilities shall take immediate action to set up a fire watch and restore the system.

PROCEDURE:

1. Call the Facilities M.O.D. and request that a fire watch be set for areas of the hospital where the fire system is not working.
2. Log the time at which the fire watch was started.
3. During normal working hours:
 - a. Call the Facilities Office (ext. 14955)
 - b. Call HDRHC Administration (ext. 14200) and report that the fire system is not working and that a fire watch is being performed in the compromised areas.
 - c. Log the time and name of the HDRHC Administrator.
 - d. Call the Los Angeles County Fire Department (LACFD) at (661) 940-7700, and inform them that the facility has a compromised fire system and that we are on "Fire Watch".
 - e. Facilities office will dispatch a plumber or electrician to repair the problem if Facilities staff cannot repair the issue, contact and schedule a vendor for immediate repair.
 - f. When the system is back in service, contact the LACFD and facility administration to notify them of the status
4. During off hours:
 - a. Call the Facilities MOD to set a fire watch and to get permission to call-back an electrician/plumber to repair the problem.
 - b. Call the Nursing Administrator to report that the fire system is not working and that a fire watch has been set in the compromised areas.
 - c. Notify security/Sheriffs and call County Fire dept. to report that the hospital is on fire watch.
 - d. Log the time of arrival and name of the electrician/plumber.
 - e. Call the Facilities MOD to report, either that the repairs have been made or that repairs were not completed, prior to the

electrician/plumber leaving HDRCH

- f. Notify security/Sheriffs and call the Fire Dept. and report that the fire system has either been repaired or that the system has not been repaired and that the fire watch control must continue.
- g. Call the Nursing Administrator to report the status of the fire system

Approved By: Anthony Corliss (MANAGER I, FACILITIES OPERATIONS AND CRAFTS)	
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