



Department of Facilities POLICY AND PROCEDURE

POLICY NUMBER: 502
VERSION: 2

SUBJECT: MEDICAL GAS SYSTEM FAILURE

POLICY:

Facilities is to identify and implement emergency procedures in the event of a Medical Gas system failure. All protocol must comply with ASC regulatory compliance, and High Desert Health System policies.

PURPOSE:

To ensure a safe and reliable source of Medical Gases to satisfy the facilities needs in the event of a system failure.

PROCEDURE:

DURING REGULAR WORK HOURS:

If a failure of this system were to occur, Facilities staff is to immediately report the failure to the Director of Facilities, Facilities front office, or to their immediate Supervisor. Starting with the ASC and Urgent Care, a “person to person” notification will be done immediately, then all other affected areas shall be notified. If an ASC and Urgent Care staff member cannot be reached by phone, a Facilities staff member shall be dispatched to notify them in person. A voice mail, Email, or text message, is NOT to be used for notification. The plumber is to be notified and dispatched to evaluate and if possible correct the problem and return the system to service. All findings and repairs shall be reported to the Director of Facilities and the ASC and all other affected areas shall be notified when the system is safe to use.

AFTER HOURS and WEEKENDS:

Outside of Facilities Department operating hours, the Facilities staff member on-call, will report back to the facility after being called back, assess the system, and take the necessary steps to resolve the alarm.

Possible steps to resolve the alarm may include replacing a depleted bank of tanks and/or investigating system leakage if usage rate is determined to be unusually high.

At any time that the system is determined to be in “Reserve” status, with the primary banks of Oxygen tanks depleted, the primary bank will be immediately replaced by Facilities personnel. A call-back will be authorized for this outside of Facilities operating hours.

If it is outside of ASC operating hours, if the system cannot be restored to working status prior to the next scheduled ASC work day, Facilities staff will post a written notice on the locker room vestibule entrance, advising staff that the system is off-line and no procedures should be started.

If additional tanks are needed, they can be procured at:
PRAX AIR - 661-948-8508 43923 N. Division St. Lancaster, CA 93534

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Facilities shall retain 14 additional K tanks of oxygen.

Approved By: Anthony Corliss (MANAGER I, FACILITIES OPERATIONS AND CRAFTS)	
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Supersedes:	