



# Department of Facilities POLICY AND PROCEDURE

POLICY NUMBER: 533  
VERSION: 1

## **SUBJECT: SALVAGED EQUIPMENT**

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**POLICY:**

Facilities will identify and implement processes for monitoring and acting on equipment hazards and recalls, as per Regulatory Compliance, The Joint Commission and the Preventative Maintenance Program.

**PURPOSE:**

To ensure proper procedures for removing salvaged equipment from use.

**PROCEDURE:**

All equipment that has been deemed hazardous for intended use and cannot be repaired or modified to meet specifications will be removed from use.

Periodic evaluation of equipment will be performed based upon recommendations by the manufacturer’ s performance recommendations and technical support.

As items reach the end of their useful life, user departments will be notified in writing. When equipment is in the shop for repair and is found not to be supported by the manufacturer and repair parts are no longer available, the equipment will be removed from use.

The user department will be informed in writing of the actions taken and reasons. The user department will be responsible for replacement of defective equipment. The Biomedical Department will remove the B.E.C. control number and delete the equipment from the patient care inventory list. The equipment will be salvaged, as per Supply Chain Operation procedural policy.

Approved By: Anthony Corliss (MANAGER I, FACILITIES OPERATIONS AND CRAFTS)	
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